DEPARTMENT OF MENTAL HEALTH
1600 - 9TH STREET
\CRAMENTO, CA 95814
16) 654-2309

DMH LETTER NO.: 96-03 August 13, 1996

TO: LOCAL MENTAL HEALTH DIRECTORS
LOCAL MENTAL HEALTH PROGRAM CHIEFS
LOCAL MENTAL HEALTH ADMINISTRATORS
COUNTY ADMINISTRATIVE OFFICERS
CHAIRPERSONS, LOCAL MENTAL HEALTH BOARDS

SUBJECT: MODIFICATIONS/REVISIONS OF THE SHORT-DOYLE/MEDI-CAL MANUAL FOR THE REHABILITATION OPTION AND TARGETED CASE MANAGEMENT, DMH LETTER NO. 95-04, DATED JULY 27, 1995

EXPIRES: HOLD UNTIL RESCINDED

Major Short-Doyle/Medi-Cal system changes are projected for July 1, 1997. Because of this, there will be no major revision of the Short-Doyle/Medi-Cal Manual for the Rehabilitation Option and Targeted Case Management this year. This policy letter will serve to inform you of changes to the Manual.

1. Chapter 6. Inpatient Hospital, Utilization Review Requirements have been superseded by Title 9, California Code of Regulations, Medi-Cal Psychiatric Inpatient Hospital Services, which comply with existing federal requirements for utilization control. DELETE THIS CHAPTER.

2. Waivers. In the past, MSW's and MA's who hoped to become LCSW's and MFCC's had to apply to the Department of Mental Health for waivers. This is no longer so. Individuals apply directly to the Board of Behavioral Examiners while they acquire their experience for licensure. Counties are responsible for monitoring how many hours have been accrued and when these individuals can apply for the licensure examination. Please see DMH Information Notice 96-02 for more information.

3. Community Functioning Evaluation. Counties may choose to use the Community Functioning Evaluation or the new Performance Outcome Instrument to measure an individual's functioning. If your county plans to use the new Performance Outcome tool, please update your county Quality Management Plan to reflect this change and contact your DMH Oversight Office for approval.

The DMH Oversight Office in the South is:

Moss Nader, Ph. D., Chief
Medi-Cal Oversight/Southern
P. O. Box 59063
Norwalk, California 90652

The DMH Oversight Office in the North is:

Bob Cacic, Chief
Medi-Cal Oversight/North Bay
Department of Mental Health
1600 9th Street, Room 120
Sacramento, California 95814

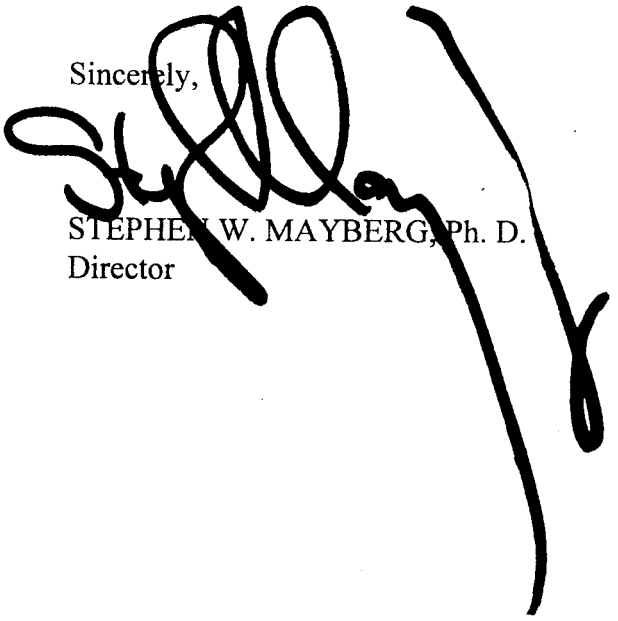
4. Medi/Medi. Counties that have partial hospitalization programs and are billing both Medicare and Medi-Cal may use the Medicare documentation standards for both. Counties may seek relief from dual documentation standards by applying to the State Department of Mental Health for a waiver of same. Please see DMH Letter 96-02 for more information.

5. Documentation. On pages 2-24 and 4-38 regarding co-signature requirements, the last sentence should read: "...services provided by unlicensed staff without a bachelor's degree in a mental health related field or two years of experience delivering services in a mental health field must have all ~~progress notes~~ weekly summaries co-signed by one of the following professional staff...."

For further assistance, please contact your Systems of Care Technical Assistance and Training staff liaison:

North	Jack Tanenbaum	(916) 224-4724
Central	Dee Lemonds	(916) 654-3001
Bay	Ruth Walz	(707) 252-3168
South	Anne Tracy	(916) 654-2643

Sincerely,



STEPHEN W. MAYBERG, Ph. D.
Director