

Exhibit A
Work Plan for MHSA/OSHPD MOU 2010-11

Goals, Objectives and Activities	Due Date	Primary Resp.	Support Role	Comments/Status
Goal 1:				
<i>Continue efforts to obtain Mental Health Professional Shortage Area (MHPSA) designations statewide</i>				
Objective: Identification of MHPSAs				
OSHPD Activities:				
<ul style="list-style-type: none"> • Provide DMH, counties, and community-based organizations with continued technical assistance on what federal funding opportunities are available for providers located in MHPSAs and how to access them 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> • Provide focused marketing and outreach to counties, clinics, associations, and community-based organizations in an effort to recruit providers and sites to the National Health Service Corps/State Loan Repayment Program 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> • Working with the federal government and local stakeholders to maximize the federal funds available to counties, organizations and individuals in HPSAs. 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> • Attend stakeholder meetings and present information relevant to the MHPSA application process and benefits 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> • Explain the process of creating and submitting the various kinds of MHPSA applications 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> • Review applications as they are being assembled 	ongoing	OSHPD	DMH	

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<ul style="list-style-type: none"> Review applications once they have been formally submitted to OSHPD in a timely manner 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> If the application for designation does not meet federal criteria, provide the applicant in the Medical Service Study Area (MSSA)¹ the opportunity to revise the application 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> Provide DMH and/or County/MSSA stakeholders with training and technical assistance as well as pertinent information that will assist in application revisions 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> Provide DMH and/or County/MSSA stakeholders with technical assistance as it pertains to completing NHSC Recruitment and Retention Assistance Applications 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> Periodically update OSHPD_Dashboard² and share data with DMH 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> Generate in electronic and hard-copy format detailed maps of California with DMH-requested map overlays included on an as-needed basis 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> Consider whether the County and/or MSSA are utilizing funds in accordance with federal guidelines and the principles and values of MHSA as part of the site visit 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> Inform DMH staff of any upcoming trainings being hosted by OSHPD staff regarding the Shortage Designation Program (SDP) 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> SDP trainings will include public mental health stakeholders 	ongoing	OSHPD	DMH	
<ul style="list-style-type: none"> Include DMH and public mental health stakeholders in meetings pertaining to workforce development 	ongoing	OSHPD	DMH	

An MSSA is a sub-county or sub-city area which composed of one or more complete census tracts within a county. MSSA definitions are adopted by the California Healthcare Workforce Policy Commission. These MSSAs are recognized by HRSA's Office of Shortage Designation as rational service areas.

² The OSHPD_Dashboard is an Access database that contains demographic and other pertinent information about counties and MSSAs. This information is presented in such a way that it is relatively straightforward to transfer the information to an application for designation.

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<ul style="list-style-type: none"> Emphasize the need for educating the public mental health workforce at stakeholder meetings 	ongoing	OSHPD	DMH	
Goal 2:				
<i>Implement a Song-Brown Physician Assistant Mental Health (PA MH) Special Program</i>				
<u>Objective:</u> OSHPD will continue to collaborate with DMH to continue the Song-Brown Physician Assistant Mental Health (PA MH) Special Program				
<u>OSHPD Activities:</u>				
<ul style="list-style-type: none"> Song-Brown Physician Assistant Mental Health RFA due 	Aug 2010	OSHPD	DMH	
<ul style="list-style-type: none"> Begin staff analysis and data in put for geocoding of applications received 	Sep 2010	OSHPD	DMH	
<ul style="list-style-type: none"> Continue staff analysis work of Song-Brown PA MH applications 	Oct 2010	OSHPD	DMH	
<ul style="list-style-type: none"> Send final staff analysis and data tables to California Healthcare Workforce Policy Commission members prior to Commission meeting 	Oct 2010	OSHPD	DMH	
<ul style="list-style-type: none"> The Commission convenes a funding meeting during which the PA MH Special Program applicants make a presentation highlighting their proposal. The Commission then makes their funding recommendations to the OSHPD Director. 	Nov 2010	OSHPD	DMH	
<ul style="list-style-type: none"> Presentation by DMH Staff of MHSA policy and use of funding at the California Healthcare Workforce Policy Commission (CHWPC) meeting 	Nov 2010	OSHPD	DMH	
<ul style="list-style-type: none"> Press Release of Song-Brown PA MH Special Program awards 	Feb 2011	OSHPD	DMH	
<ul style="list-style-type: none"> Write contracts for awarded Song-Brown PA MH Special Programs and send contracts to programs for signature 	Mar 2011	OSHPD	DMH	

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<ul style="list-style-type: none"> Secure approval of contracts by OSHPD Contracts Office and DGS Legal 	Apr 2011	OSHPD	DMH	
<ul style="list-style-type: none"> Ensure the effective date of Song-Brown PA MH Special Program contracts is July 1, 2011 – June 30, 2013 	June 2011	OSHPD	DMH	
DMH Activities:				
<ul style="list-style-type: none"> Provide available information on public mental health workforce needs. This includes the list of California psychiatrists obtained through InfoUSA as needed. The list is then shared with OSHPD which incorporates it into its Dashboard. The list is obtained no more frequently than every other year. 	Ongoing	DMH	OSHPD	
<ul style="list-style-type: none"> Analyze Song Brown PA proposals for compliance with MHSA values and principles. Report DMH's analysis to OSHPD and the California Healthcare Workforce Policy Commission. 	Oct 2010	DMH	OSHPD	
<ul style="list-style-type: none"> Provide information on MHSA Standards and funding criteria to the California Healthcare Workforce Policy Commission 	Nov 2010	DMH	OSHPD	
<ul style="list-style-type: none"> Provide support, as opportunities arise, to increase the participation/collaboration of County Mental Health Directors with PA programs receiving funds 	Ongoing	DMH	OSHPD	
<ul style="list-style-type: none"> Provide recommendations to OSHPD for the development of a Site Visit Tool for Song Brown purposes; participate in site visits when possible. 	Jun 2011	DMH	OSHPD	