

California Department of Alcohol and Drug Programs  
MHSa Work Plan  
Fiscal Year 2010-2011

Goals, Objectives and Activities	Due Date	Primary Responsibility	FY 10/11			
			Q1	Q2	Q3	Q4
<b>Goal 1: Increase knowledge of COD providers and COD clients and friends and family regarding COD-related issues, events, and partners.</b>		<b>Darien</b>				
<b>Objective 1a: Research, write, and disseminate COD E-Circular.</b>	<b>twice yearly</b>					
1a.1: COD Unit will identify COD-related topics, including but not limited to health care reform; will discuss with DMH liaison before research begins.			X	X	X	X
1a.2: Research topics using variety of peer-reviewed sources and input from COD partners.			X	X	X	X
1a.3: Write articles; format COD E-Circular.			X	X	X	X
1a.4: Edit COD E-Circular.			X	X	X	X
1a.5: Disseminate COD E-Circular electronically to subscribers; distribute hard copies at meetings, conferences, and other outreach events.	Ongoing dissemination at events			X	X	X
<b>Objective 1b: Maintain the COD Website</b>	<b>Ongoing</b>	<b>Kevin</b>				
1b.1: Interface with ADP's Web Unit to ensure accurate and current information is posted on the Website.			X	X	X	X
1b.2: Research and develop additional and appropriate information for posting.			X	X	X	X
1b.3: Propose, research, add, develop, and maintain an Evidence-Based and Promising Practices page for the COD Website.			X	X	X	X
1b.4: Propose additional website features/pages that provide consumer, family, and provider resources; develop and implement as feasible.				X	X	X
<b>Objective 1c: Respond to "Contact Us" inquiries from COJAC and COD Web pages.</b>	<b>As needed</b>	<b>Darien</b>				
1c1: Determine key issues from inquiries.	Within three working days		X	X	X	X
1c.2: Research appropriate response; contact inquirer for further information as necessary.	as needed		X	X	X	X
1c.3: Send response. (preliminary response - if follow-up required, arrange timetable with correspondent)	within 5 work days		X	X	X	X
<b>Objective 1d: COD Unit will participate in annual ADP conference.</b>	<b>Annually</b>	<b>COD team</b>				
1d.1: Create workshop presentation for submission that is reflective of MHSa MOU.			X			
1d.2: Present workshop.	10/13/2010			X		

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<b>Objective 1e: COD team share materials and information on current and emerging issues at meetings and conferences and do workshop presentations at various statewide conferences. These materials include: COD E-Circular; COJAC COD screening tool; DDCAT; and other relevant materials as they are discovered.</b>	Ongoing	COD team				
1e.1: Compile list of statewide conferences and meetings that are relevant to COD, AOD, and/or MH, (i.e., CMHDA, NAMI-CA, MHBs, MHPC, CiMH, and other relevant agencies.)				X		
1e.2: COD Unit staff will create workshop presentation(s) that is/are relevant to COD/ADP/MH statewide conference audiences.				X		
1e.3: As appropriate, invite other COD-knowledgeable contacts to co-present with COD Unit staff.				X		
1e.4: Submit presentation(s) as relevant.				X	X	X
1e.5: Travel to meetings and conferences as possible.			X	X	X	X
<b>Objective 1f: Support integration of COD in county PEI plans by providing technical assistance to counties with COD activities on successful models, as resources allow.</b>	Ongoing	Darien				
1f.1: Research PEI plans for potential partnerships between ADP and counties that included COD into their PEI plan.						X
1f.2: Seek to work with counties with a focus on COD in their PEI plan to create partnerships between that county, CADP, DMH, and local ADP, COD, and MH partners.						X
1f.3: Provide staff support to fledgling collaboratives, including conference lines, posting of minutes on COD Website, etc.	As appropriate					X
<b>Objective 1g: Maintain extensive contact list of COD administrators, providers, policy makers, and other interested parties.</b>	Ongoing	COD Team				
1g.1: Maintain and expand COD communications sharing	Ongoing		X	X	X	X
1g.2: Disseminate information on training opportunities and resources via COD Unit/ COD E-Circular email lists.	every 1-2 months	Darien	X	X	X	X
1g.3: Respond to queries and comments as required.	Ongoing	Darien	X	X	X	X
<b>Objective 1h: Improve client access to quality COD treatment in California.</b>	Ongoing	Darien				
1h.1: Explore ways of providing more information to potential clients on how to evaluate providers and ratings of providers, e.g., utilize available technologies, confer with ADP management, examine existing agency models.					X	X

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<b>Goal 2: Increase COD providers' knowledge, awareness, and capacity of veterans' issues.</b>	Ongoing	COD Team				
<b>Objective 2a: Provide support to Veterans' Awareness Initiative by attending meetings and sharing relevant information.</b>	Ongoing	COD Team				
<b>Goal 3: Strengthen and develop partnerships with entities that are invested in COD treatment strategies, including but not limited to ADPI, CADPAAC, COJAC, CiMH, CMHDA, and providers.</b>	Ongoing	COD Team				
<b>Objective 3a: Write a final summary report on the validation study of the COJAC screening tool, done under contract by UCSF (end of contract is 12/31/10).</b>	4/30/2011	COD Team			X	X
<b>Objective 3b: COD Unit will continue COJAC support role.</b>		COD Team				
3b.1: Publicize, attend, participate in, and maintain minutes for the COJAC committee teleconference meetings.			X	X	X	X
3b.2: Prepare, edit, and otherwise assist with the creation and refinement of COJAC committee products.			X	X	X	X
3b.3: Assist with preparation and scheduling for Directors' meetings and otherwise support the COJAC work group.			X	X	X	X
3b.4: Review COJAC meeting minutes for accuracy and clarity.			X	X	X	X
3b.5: Post COJAC meeting minutes to ADP Website.			X	X	X	X
<b>Objective 3c: Partner with ADPI in support of the development of effective COD providers statewide.</b>	Ongoing	Kevin				
3c.1: Collaborate with ADPI by publicizing, attending, and occasionally hosting ADPI trainings.	Depends on timing and relevance					
3c.2: Research EBPs in the field of COD as identified in partnership with ADPI Executive Director; share results with ADPI.				X	X	
3c.3: Review ADPI reports, briefs, and studies; compile COD-related information for COD providers.	Ongoing					
<b>Goal 4: Improve availability of quality COD treatment in California.</b>	Ongoing					
<b>Objective 4a: Increase capacity of COD and other providers to utilize the Dual Diagnosis Capability in Addiction Treatment* (DDCAT) and Dual Diagnosis Capability in Mental Health Treatment* (DDCMHT) effectively.</b>	Ongoing	COD team	X	X	X	X
4a.1: Provide introductory trainings at conferences on use of these tools.	Ongoing		X	X	X	X
<b>Objective 4b: Investigate methods to identify quality (as defined using SAMHSA standards) COD providers in CA</b>	Ongoing					X

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<b>Objective 4c: Work with the DDCAT Collaborative to help improve the DDCAT/DDCMHT tools and to support objective data collection on these tools</b>						
4d.1: Continue work with DDCAT Collaborative to keep current on resources and research related to these tools.			X	X	X	X
4d.2: Investigate possibility of providing ADP DDCAT data to DDCAT Collaborative.			X			
4d.3: Prepare edited materials for providing ADP DDCAT data to DDCAT Collaborative.					X	
4d.4: Submit edited materials of ADP DDCAT data to DDCAT Collaborative, if approved.					X	
<b>Goal 5: Increase number of quality COD providers in CA by bringing quality trainings to California</b>	Ongoing	COD team				
<b>Objective 5a: Inform COD providers in California about the DDCAT and/or DDCMHT tools</b>		COD team	X	X	X	X
5a.1: Provide training for COD providers in California on the DDCAT and/or DDCMHT tools		COD team	X			
5a.2: Encourage COD providers in California to self-survey with the DDCAT and/or DDCMHT tools (through diverse means and media)	Ongoing	COD team	X	X	X	X
<b>Objective 5b: Review and investigate the means to increase COD and other providers' capacity; make additional changes as necessary in order to facilitate integration with primary medical care, to accommodate parity and to support California's transition under federal healthcare reform.</b>	Ongoing	COD team	X	X	X	X
5b.1: Promote collaborative relationships with COD stakeholder participation - e.g., CADPAAC and AOD and COD providers throughout California - and other systems		COD team	X	X	X	X
<b>Objective 5c: Share information through email and other relevant means on the impacts of, and structural and other changes likely under, federal health care reform with CADPAAC, AOD, and COD providers throughout California.</b>	Ongoing	COD team	X	X	X	X
<b>Objective 5d: Bring SAMHSA's Center for Substance Abuse Treatment (CSAT) trainings on COD screening to COD providers in California.</b>		COD team				
5d.1: Based on approval from ADP Executive Staff, COD Unit will apply to bring CSAT trainings addressing COD screening for COD providers in California.				X	X	
5d.2: Arrange logistics for CSAT trainings.	As needed, if funded					X

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Objective 5e: Prepare and advocate for inclusion of new data collection questions on screening and DDCAT use and scores; compile, review, and evaluate data regarding these processes in California to improve current practices.	Ongoing					
Objective 5f: Help with logistics of COJAC efforts for collaborative meetings to plan how to respond to likely changes under federal healthcare reform.		COD team	X	X		
Objective 5g: Assist COJAC efforts on providing recommendations and input on COD issues to the 1115 waiver.		COD team	X			
Objective 5h: At COD Unit presentations to providers, assure that parity and healthcare redesign are incorporated.	Ongoing	COD team	X	X	X	X

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